

# An Invitation to Submit Your Memories

Adrienne Kolb, Archivist

David J. Ritchie, Friend of the Project

## Fermilab History and Archives Project



CD-doc-1398 v5

# Capturing Memories

Like all fun projects, motivated by a lunch conversation...

between Dick Carrigan and David Ritchie.

# Capturing Memories

- How to capture memories of Fermilab?
- Must be easy for a person to provide.
- Must be within the very spartan resource constraints of the History and Archives Project.

# Capturing Memories

- Provide for appropriate review.
  - No to generally accessible web pages, blogs, and/or distribution *outside* archivist staff prior to staff review.
- Provide for submission privacy *by default*.
- Provide rejection of bogus submissions.
  - No to Spam (at least from known addresses).
- Keep separate from day-to-day matters.



# Capturing Memories

—Result—

[FermilabMemories@fnal.gov](mailto:FermilabMemories@fnal.gov)

- In-bound only e-mail drop.
- Must subscribe (just takes a one-time e-mail to [ritchie@fnal.gov](mailto:ritchie@fnal.gov)) giving the address *from which you will contribute*.
- Can then submit memories (with picture attachments even!) as often as desired.

# Capturing Memories

Ready to subscribe you now. Just need your e-mail address from which you will submit your memories...



April 5, 2006

An Invitation to Share your  
Memories - CD-doc-1398 v5